

**Southern Boone PTA**  
**Sept. 1, 2016 APPROVED Meeting Minutes**

The meeting was called to order by President Brenda Haynes at 6:33 p.m. Everyone introduced themselves. Thirty-eight people attended.

Tara Shough read the PTA Mission Statement.

The new secretary who was sworn in in May moved out of the district over the summer. Sarah Hodapp has agreed to be the new secretary. No one from the floor objected or wanted to volunteer. **Brittney Sones made a motion to accept Sarah Hodapp as the new secretary. Seconded by Heather Ottinger. Motion carried.**

May Meeting Minutes. Former secretary Laura Redfield-Jacobs said the May minutes were sent out this summer, posted on the web site and sent out again with the meeting notice. Copies are on the table. **Jenny Grabner made a motion to approve the Minutes as amended. Ann Smith seconded. Motion carried.**

**Treasurer's Report:** Treasurer Amy Collette discussed the July and August report. The budget was approved last May based on income projections. On the revenue side, the summer was pretty quiet. We did sell a lot of spirit wear at the open house nights, and at the football game. We have 133 individual memberships and 7 business memberships as of yesterday.

EScripts rebates was set up a long time ago. We made a whole dollar. We set up a booth at the Lemonade Daze in June. We collected \$270 in 2016-2017 memberships at this event, which was received and included in the prior year revenue. It is shown as a negative amount this year in the "2016-2017 memberships received in prior year" line, and a positive \$270 is included in the \$665 "individual memberships number."

On expense side—the back to school party event came in under budget. Under PTA expenses we paid our liability insurance. We purchased some folders for room parents. In the request funded section it shows \$1,990 for this school year. We have budgeted \$14,393 in revenue and \$18,336 in spending, for a net loss of \$3,943. With our beginning cash balance of \$9,675, this net loss would leave cash of \$5,732, which is in excess of our planned reserve of \$4,500. **Matt Goodsell made a motion to approve report as read. Heather Ottinger seconded. Motion carried.**

Matt Goodsell presented a check for \$1,500 from the Ashland Baptist Church to the PTA. The money was raised from the church's annual Run the Good Run event. Each year they donate to a different organization.

### **Committee Updates**

**Learning Garden**—Executive Director Jenny Grabner asked people to come out with their child's class. Volunteers are also needed Mondays and Wednesdays to help with the after school Garden Club. Middle School Cooking Club begins in October. Mark Zacher leads, but he could use a volunteer. If you would like to join the Board of the Learning Garden, please let her know. She needs three or four more people on the Board. We also need help when teaching classes. She discussed what the Learning Garden is for the numerous new parents. The gardens are behind the Elementary and Primary, at the Middle

School and now at the High School. Today we did math in the garden. The Learning Garden received a \$500,000 grant four years ago. It is a five-year grant, which will run out in a year. We need to figure out how to keep the garden going when the grant ends. If you are good at fundraising or grant writing, please contact her. The Learning Garden is rolling out a membership program with various benefit levels to help bring in new financial support. Visit [sblearninggarden.org](http://sblearninggarden.org) for more information.

**Buddy Pack:** Amy Collette read Buddy Pack chair Nancy Nickolaus' information. The Buddy Pack program is designed to help kids who are on free or reduced lunch with weekend and evening snacks. Every Friday packs get sent home with the kids with simple foods (mac n cheese, cereal). The Columbia Food Bank has a program that we modeled our program off of. We are self-funded. We have been doing it about seven years. A lot of the kids start on the Buddy Pack program and as their family circumstances change they may come off of it. Right now there are 17 elementary students, 17 primary students, four middle schoolers and one high schooler enrolled in the program. The National Honor Society students load the packs. Mrs. Martin's special education class helps stock inventory and stuff envelopes. In addition, we send out vouchers to be used at Mosers for perishable items such as milk, eggs, and bread once a month. This is very helpful to the families. A summer fundraiser at Woody's raised over \$8,000. The current bank balance for Buddy Pack is \$20,000. Nancy Nickolaus would love to have a personal hygiene collection to distribute to the kids. She will reach out to the student council to help with this.

**Box Tops:** Terra Evanson could not come. Brenda Haynes gave her report. Box Tops are worth 10 cents each. PTA's goal this year is to earn \$3,000 from Box Tops. Drop off locations are at each office in the schools. We need volunteers to help collect, trim and count them. Submissions are due in November and February for checks from Box Tops, but we collect them all year. Last year we collected \$1,900. Room parents can educate families and teachers.

**Mosers Receipts:** Chair Ann Smith said just save your receipts and send them to school. There are bins in the Elementary and Primary School foyers or take them to the office for Middle School and High School. She needs volunteers to help her count the receipts, tally them, and bundle them. If you like numbers and like to volunteer at home this is great. She can turn them in anytime. She said they collected \$1,000 last year. She would like to triple that this year. They do not expire. Just turn them in.

**Reflections:** Brenda Haynes chaired it last year. She would like a co-chair to help with events and to speak at assemblies in September. Copies of information are put in the Friday Folders. This year's theme is "What is Your Story?" She needs help taking photos of entries and setting up for the reception. Last year we had 11 entries in 14 categories. We do an art show at the bank and at the spring carnival.

**Scholarships:** Kelly Redford said PTA has \$3,500 budgeted for scholarships. The committee decides how to divide the money for scholarships. We had 34 applicants last year, which was way more than we normally get. As part of the committee, volunteers help decide how to disperse money, read applications and present the scholarships.

**Spirit Wear:** Chair Stacey Huck said PTA has moved to online ordering. We have a new design each year. This year is a black shirt. Dusty Weter designs it. We will sell the shirts at football games. Once we are out, we are out, but you can order it online.

**Teacher Appreciation:** Tammy Bukowsky said this is a fun committee. There are about 160 teachers. If you have a nice thought or comment for staff at your school, fill out the cards on your tables and she will turn them in. They will do something monthly in addition to meals at teacher conferences.

**Wish List:** Chair Brittney Sones said fliers go out to all teachers who are PTA members. They can fill out the form for what they need for their classroom (up to \$100). The committee will meet once to decide which requests to fund if more come in than we have budgeted to fund. Teachers are notified by November if they will be funded. Some teachers go together as a teaching team. It is a fun and easy committee.

**Room Parents:** Kathy Bishop and Tara Shough are co-chairs. We had a lot of people sign up so there will be a lot of help. After this meeting you can come and pick up the parent folder. If you take the responsibility as head parent, reach out to the other parents a couple of weeks before each party.

**Audit Committee:** Joy Ahern was the chair last year. The committee reviews the PTA financial records after the end of the fiscal year (June 30). We need two to three people to volunteer to help by basically asking questions of the Treasurer.

**Fundraising:** Brenda Haynes said a lot of the past fundraising events went out of business or did not work out. So we did a fundraising letter, which we plan to do again this year. We do not yet have a chair for this committee. If you have great creative ideas, please let her know. Becky Moore is working on a color run for the spring.

**Membership:** Brenda Haynes

**Carnival:** Brenda Haynes said the carnival is PTA's big spring event. Volunteers set up games, ask businesses to sponsor, and coordinate food trucks. We need lots of volunteers the day of, but planning committee is most important. Fresh ideas are welcome and new ideas are appreciated.

**School Board:** This committee makes sure PTA has a representative present at each meeting who can report information back to PTA membership and also report PTA information to the school board periodically.

**8<sup>th</sup> grade promotion:** This committee helps PTA host the reception after the promotion ceremony in May by serving, cleaning up, getting all supplies needed. Those that were there last year are looking for others to step in.

#### **New business**

Brittney Sones said the YMCA offers scholarships, and also has after school programs.

**Audit Committee Report:** Joy Ahern, chair of the audit committee read the audit report for the fiscal year ended June 30, 2016. See attached report. A motion was made to accept the report. Brittney Sones seconded.

**Fund Requests:** Fund requests for items not listed in the budget must be submitted by Oct. 20 to be voted on at the November meeting.

Safire Orbals submitted a special fund request because her class was not approved until after the May PTA meeting and the field trip will occur before the normal Fund Request period. She asked for \$60 for a

pumpkin patch trip for the new class. Teresa Shaffer made a motion to approve, and Robin Shaon seconded. Motion approved.

Committee sign up- Brenda Haynes asked people to sign up who haven't already.

Motion to adjourn made by Kelly Redford, and Heather Ottinger seconded it. Motion carried. Meeting adjourned at 7:55 p.m.

Minutes respectfully submitted by out-going secretary Laura Redfield-Jacobs and new secretary Sarah Hodapp.